

## COUNTY OF LOS ANGELES TREASURER AND TAX COLLECTOR

Telc

KENNETH HAHN HALL OF ADMINISTRATION 500 WEST TEMPLE STREET, ROOM 437 LOS ANGELES, CALIFORNIA 90012

MARK J. SALADINO
TREASURER AND TAX COLLECTOR

November 20, 2007

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TO: Supervisor Zev Yaroslavsky, Chairman

Supervisor Gloria Molina Supervisor Yvonne B. Burke Supervisor Don Knabe

Supervisor Michael D. Antonovich

FROM: Mark J. Saladino

Treasurer and Tax Collecto

SUBJECT: 2007-2008 SECURED PROPERTY TAXES

FIRST INSTALLMENT PERIOD

We are taking this opportunity to advise you of the upcoming deadline for the first installment of the 2007-2008 secured property taxes.

The attached press release alerts taxpayers that the first installment becomes delinquent if not paid by 5:00 p.m., Monday, December 10. Mailed payments must be (USPS) postmarked no later than midnight on December 10, 2007.

The attached press release was mailed today to approximately 250 newspaper companies, television and radio stations. As a result, you may experience an increase in constituent inquiries or visits to your offices. Any inquiries received regarding the payment of taxes may either be referred directly to the 1<sup>st</sup> floor lobby, Section "A", in the Kenneth Hahn Hall of Administration or to our property tax automated telephone system (Proptax) at 1(213) 974-2111 or the toll free number 1(888) 807-2111.

If you have any special handling needs, please do not hesitate to contact me, or Donna J. Doss, Assistant Treasurer and Tax Collector at 1(213) 974-2077.

MJS:DJD:lym Zip:PublicService/Pressrelease.2007-2008

## Attachment

c: Assessor Chief Executive Officer Deputy Chief Executive Officer Auditor-Controller County Counsel